**HISTORY MAKERS SCHEME**

**FULL APPLICATION SUPPLEMENTARY INFORMATION SHEET - PROJECT BUDGET**

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| --- | --- | --- | --- | --- |
| A | B | C | D | E |
| **Item-**  *Please provide a detailed breakdown of all expenditure for the project* | **Total cost of  item** | **Amount  requested from  AIM Biffa Award** | **Amount requested  from other  funders/own  reserves** | **Which funders/own reserves are  providing this?** |
| *Eg purchase and installation of projection equipment* | *£1,500* | *£1,000* | *£500* | *Own reserves* |
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| Biffa Award Plaque | £30 |  |  |  |
| **Total** | £ |  |  |  |
| **Other Funders: have you applied to any other funding bodies for funding towards this project? If YES please give details** |  | |  | |
| **Name of Funder** | **Amount requested** | | **Result, if known, or date when result expected** | |
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| **Total of other funding** |  | |  | |

**Notes for completion**

* Please submit this form at the same time as your Full Application Form.
* Please insert additional rows if necessary.
* AIM Biffa Award would prefer to fully fund an item where possible.
* The total of Column B should be the same as your answer to the ‘Total cost of project’ question in the application form (2.8).
* The total of Column C should be the same as your answer to the ‘Net amount requested from AIM Biffa Award’ in the application form (2.9).
* Please include all other funds you are using for the project in column D. This can include your own funds and any other grants or donations.
* Please include the cost for the Biffa Award Plaque within your budget
* If you can claim your VAT back, please do not include VAT in the costs. If you cannot claim VAT back then do include VAT in the costs.
* Eligible Project Costs. At least 90% of the grant must be used in the creation of new permanent exhibitions/interpretation at your project site. This can include design and development work.
* A maximum of 10% of the grant can be used for supporting work such as, site based education resources or publicity material and creating content for the History Makers virtual trail. Up to 5% project management costs can be included within the 10% management costs. Refer to Section 7 of the application guidance notes or contact AIM if you have a query regarding eligible works
* The 3.27% ENTRUST fee and Third-Party Contribution should not to be entered onto this budget sheet. They are added at Q2.10 and Q2.11 of the application form