



Federation of Museums
and Art Galleries of Wales
Ffederasiwn Amgueddfeydd
ac Oriolau Celf Cymru



Ariennir gan
Lywodraeth Cymru
Funded by
Welsh Government

Terms and conditions for Professional Development and Conference Grants 2018

This scheme has been made possible with funding from the Welsh Government through the Museums, Archives and Libraries Division, and from the Federation of Museums and Art Galleries of Wales.

1. Applications are made by eligible institutions on behalf of their staff – whether paid or volunteer. The benefits to both personal and organisational development must be demonstrated in the application. Applications from Museum Mentors (who are not staff of other museums) can be considered if applied via (and paid through) their mentor museum.
2. Where more than one application is received from the same member body in any one year the applications should provide a supporting statement as to why more than one grant has been requested.
3. Fees and travel and subsistence are eligible. Travel and subsistence must be at the most economical rates and as environmentally friendly as possible. Applications that do not show best value may be rejected or only approved in part.
4. We grant aid successful applications up to a maximum of 90% of costs. The maximum grant allowable will be £1000 per application.
5. Retrospective applications for grant will not be accepted.
6. All claims for training and conference grants must be received within one month of the training or conference. Failure to claim the grant within this period will result in the grant being withdrawn. If actual expenditure is lower than the original application then the grant will be reduced pro rata.
7. Successful applicants for a conference must provide a written report for the Federation after the event which may be published on the Federation website or in YMAG.
8. Other relevant eligibility rules for the small grant programme will be strictly applied i.e. the applicant must be an institutional member of the Federation, and be an Accredited Museum in Wales. Museums that are not Accredited can be supported if they have 'working towards Accreditation' status i.e. they have completed an eligibility form and have been accepted as eligible by Welsh Government.

N.B. The Federation is unable to support applications from Amgueddfa Cymru-National Museum Wales as it is directly funded by Welsh Government.